



MONTANA DEPARTMENT OF TRANSPORTATION

INVITATION FOR BID (IFB)

(THIS IS NOT AN ORDER)

IFB Number: HWY-309670-KS	IFB Title: STEELCASE MODULAR FURNITURE
IFB Due Date and Time: June 23, 2010 3:00 p.m., Local Time	Number of Pages: <u>1 of 14</u>

ISSUING AGENCY INFORMATION	
Procurement Officer: Kim Stewart	Issue Date: June 9, 2010
MONTANA DEPARTMENT OF TRANSPORTATION PURCHASING SERVICES SECTION 2701 PROSPECT AVE PO BOX 201001 HELENA MT 59620-1001	Phone: (406) 444-9282 Fax: (406) 444-5411 TTY Users, (406) 444-7696 Website: http://gsd.mt.gov/

INSTRUCTIONS TO BIDDERS	
COMPLETE THE INFORMATION BELOW AND RETURN THIS PAGE WITH YOUR SEALED BID AND ANY REQUIRED DOCUMENTS TO: #HWY-309670-KS PURCHASING SERVICES SECTION 2701 PROSPECT AVE PO BOX 201001 HELENA MT 59620-1001	Mark Face of Envelope/Package: IFB Number: HWY-309670-KS IFB Due Date: June 23, 2010 SEALED BIDS will be received and publicly opened in the Administrative Division at 3:00 pm. Attachments: <u>None</u>

BIDDERS MUST COMPLETE THE FOLLOWING	
Federal Tax ID Number:	Delivery Date:
Bidder Name/Address:	Authorized Bidder Signatory: <div style="text-align: center; font-size: small;">(Please print name and sign in ink)</div>
Bidder Phone Number:	Bidder FAX Number:
Bidder E-mail Address:	
IMPORTANT: SEE STANDARD TERMS AND CONDITIONS	

HIGHWAY CIVIL RIGHTS

The Contractor must, in performance of work on this contract, fully comply with all applicable federal, state or local laws, rules and regulations. The Contractor must comply with the provisions of all appropriate federal laws, including Title VI of the Civil Rights Act of 1964. Any subletting or subcontracting by the Contractor subjects subcontractors to the same provisions of the appropriate federal laws, including Title VI of the Federal Civil Rights Act of 1964. In accordance with 49-3-207, MCA, the Contractor agrees that the hiring of persons to perform work on this contract will be made on the basis of merit and qualifications and that there will be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disabilities or national origin by the persons performing the contract.

BILL TO: DEPT OF TRANSPORTATION
FACILITIES BUREAU
PO BOX 201001
HELENA MT 59620-1001

F.O.B. LOCATION: DEPT OF TRANSPORTATION
FACILITIES BUREAU
2701 PROSPECT AVE
HELENA MT 59601

Questions may be directed to Larry Murolo at (406) 444-6163 in Helena. However, any changes to the requirements of the Invitation for Bid (IFB) can only be made by the Montana Department of Transportation (Department) in writing and claimed oral modifications are not valid or binding.

1.0. STANDARD TERMS AND CONDITIONS

By submitting a response to this invitation for bid, request for proposal or acceptance of a contract, the Contractor agrees to acceptance of the following Standard Terms and Conditions and any other provisions that are specific to this solicitation or contract.

1.1. ACCEPTANCE/REJECTION OF BIDS OR PROPOSALS

The Department reserves the right to accept or reject any or all bids or proposals, wholly or in part and to make awards in any manner deemed in the best interest of the Department. Bids and proposals will be firm for 30 days, unless stated otherwise in the text of the invitation for bid or request for proposal.

1.2. ACCESS AND RETENTION OF RECORDS

The Contractor agrees to provide the Department, Legislative Auditor or their authorized agents, access to any records necessary to determine contract compliance (Mont. Code Ann. § 18-1-118). The Contractor agrees to create and retain records supporting the services rendered or supplies delivered for a period of 3 years after either the completion date of the contract or the conclusion of any claim, litigation or exception relating to the contract taken by the State of Montana or third party.

1.3. ALTERATION OF SOLICITATION DOCUMENT

In the event of inconsistencies or contradictions between language contained in the Department's solicitation document and a Contractor's response, the language contained in the Department's original solicitation document will prevail. Intentional manipulation and/or alteration of solicitation document language will result in the Contractor's disqualification and possible debarment.

1.4. ANTITRUST ASSIGNMENT CLAUSE

All vendors, Contractors and subcontractors hereby assign to the State of Montana any and all claims or causes of action for any antitrust law violations or damages arising therefrom as to goods, materials and services purchased under the terms of this agreement and any change order that may result from this agreement. This assignment is made on behalf of the vendor, Contractor and all subcontractors, which may be hired or contracted with to furnish goods, materials or services.

1.5. ASSIGNMENT, TRANSFER AND SUBCONTRACTING

The Contractor shall not assign, transfer or subcontract any portion of the contract without the express written consent of the Department. (Mont. Code Ann. § 18-4-141)

1.6. AUTHORITY

The following bid, request for proposal, limited solicitation or contract is issued in accordance with Title 18, Montana Code Annotated and the Administrative Rules of Montana, Title 2, chapter 5.

1.7. BILLING

The State of Montana cannot pay for materials or services in advance. All billing against this purchase order must be made only after completion of receipt of merchandise or services rendered.

1.8. COLLUSION PROHIBITED

Prices quoted shall be established without collusion with other Contractors and without attempt to preclude the Department from obtaining the lowest possible competitive price.

1.9. COMPLIANCE WITH LAWS

The Contractor must, in performance of work under the contract, fully comply with all applicable federal, state or local laws, rules and regulations, including the Montana Human Rights Act, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Contractor subjects subcontractors to the same provision. In accordance with section 49-3-207, MCA, the Contractor agrees that the hiring of persons to perform the contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability or national origin by the persons performing the contract.

1.10. CONFORMANCE WITH CONTRACT

No alteration of the terms, conditions, delivery, price, quality, quantities or specifications of the contract shall be granted without prior written consent of the Department's Purchasing Section. Supplies delivered which do not conform to the contract terms, conditions and specifications may be rejected and returned at the Contractor's expense.

1.11. DEBARMENT

The Contractor certifies, by submitting this bid or proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction (contract) by any governmental department or agency. If the Contractor cannot certify this statement, attach a written explanation for review by the State.

1.12. DISABILITY ACCOMMODATIONS

The State of Montana does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services or activities. Individuals, who need aids, alternative document formats or services for effective communications or other disability-related accommodations in the programs and services offered are invited to make their needs and preferences known to this office. Interested parties should provide as much advance notice as possible.

1.13. EXCEPTIONS

A prospective Contractor may take "exception" to bid terms, conditions, specifications and dates stated within the bid package. However, the Department reserves the right to disqualify any and all bids submitted which include exceptions, if deemed not in the Department's best interest.

1.14. FACSIMILE RESPONSES

Facsimile bids sent directly to the Department of Transportation will not be accepted; however, facsimile bids sent to a 3rd party and then delivered to the Department in a properly addressed, sealed envelope will be accepted.

1.15. FAILURE TO HONOR BID/PROPOSAL

If a bidder/Contractor to whom a contract is awarded refuses to accept the award (PO/contract) or, fails to deliver in accordance with the contract terms and conditions, the Department may, in its discretion, suspend the bidder/Contractor for a period of time from entering into any contracts with the State of Montana.

1.16. FORCE MAJEURE

Neither party shall be responsible for failure to fulfill its obligations due to causes beyond its reasonable control, including without limitation, acts or omissions of government or military authority, acts of God, materials shortages, transportation delays, fires, floods, labor disturbances, riots, wars, terrorist acts or any other causes, directly or indirectly beyond the reasonable control of the non-performing party, so long as such party is using its best efforts to remedy such failure or delays.

1.17. HOLD HARMLESS/INDEMNIFICATION

Contractor agrees to defend, protect, indemnify and save harmless the State of Montana and Department against and from all claims, liabilities, demands, causes of action, judgments (including costs and reasonable attorneys fees) and losses to them from any cause whatever (including patent, trademark and copyright infringements) from the Agreement and its execution. This includes any suits, claims, actions, losses, costs or damages of any kind, including the State's and Department's legal expenses, arising out of, in connection with, or incidental to the Agreement, but does not include any such suits, claims, actions, losses, costs or damages which are solely the result of the negligent acts, omissions or misconduct of Department's employees if they do not arise out of, depend upon or relate to a negligent act, omission or misconduct of Contractor's employees. The Contractor assumes all responsibility for ensuring and enforcing safe working conditions and compliance with all safety-related rules and regulations for the benefit of its own employees, the employees of any subcontractor and the public. That responsibility includes all duties relating to safety, regardless of whether any such duties are, or are alleged to be, "nondelegable" (e.g., the Montana Safe Place to Work Statute, etc.). This indemnification is expressly intended by the parties to include any claims, liabilities, demands, causes of action, judgments (including costs and reasonable attorneys fees) and losses that are, or are alleged or held to be, based upon a breach by the Department of a nondelegable duty relating to workplace safety for the Contractor's employees, the employees of any subcontractor and the public.

1.18. LATE BIDS AND PROPOSALS

Regardless of cause, late bids and proposals will not be accepted and will automatically be disqualified from further consideration. It shall be solely the Contractor's risk to assure delivery at the designated office by the designated time. Late bids and proposals will not be opened and may be returned to the Contractor at the expense of the Contractor or destroyed if requested.

1.19. PAYMENT TERM

All payment terms will be computed from the date of delivery of supplies or services OR receipt of a properly executed invoice, whichever is later. Unless otherwise noted in the solicitation document, the Department is allowed 30 days to pay such invoices. All Contractors may be required to provide banking information at the time of contract execution in order to facilitate state electronic funds transfer payments.

1.20. PREPARATION OF BIDS

Bids must be written in ink and/or typewritten on bid forms furnished herewith. Erasures and alterations must be initialed by the Contractor in ink. Verbal bids will not be accepted. Facsimile bids sent directly to the Department will not be accepted; however, facsimile bids sent to a third party and then delivered to the Department in a properly addressed, sealed envelope will be accepted. Bid quotations shall be considered firm for 30 days after the date of opening unless otherwise stated in writing within the bid package.

1.21. RECIPROCAL PREFERENCE

The State of Montana applies a reciprocal preference against a Contractor submitting a bid from a state or country that grants a residency preference to its resident businesses. A reciprocal preference is only applied to an invitation for bid for supplies or an invitation for bid for nonconstruction services for public works as defined in section 18-2-401(9), MCA and then only if federal funds are not involved.

For a list of states that grant resident preference, see <http://gsd.mt.gov/ProcurementServices/preferences.mcp>

1.22. REFERENCE TO CONTRACT

The contract or purchase order number MUST appear on all invoices, packing lists, packages and correspondence pertaining to the contract.

1.23. REGISTRATION WITH THE SECRETARY OF STATE

Any business intending to transact business in Montana must register with the Secretary of State. Businesses that are incorporated in another state or country, but which are conducting activity in Montana, must determine whether they are transacting business in Montana in accordance with sections 35-1-1026 and 35-8-1001, MCA. Such businesses may want to obtain the guidance of their attorney or accountant to determine whether their activity is considered transacting business.

If businesses determine that they are transacting business in Montana, they must register with the Secretary of State and obtain a certificate of authority to demonstrate that they are in good standing in Montana. To obtain registration materials, call the Office of the Secretary of State at (406) 444-3665 or visit their website at <http://sos.mt.gov/>.

1.24. REJECTION OF BIDS

The Department reserves the right to reject any and all bids (wholly or in part) which fail to meet the terms, conditions and specifications of the bid package; or, are determined to be not in the Department's best interests; or, for which funding is not available. The Department reserves the right to reject bid proposals, waive technicalities or advertise for new proposals. Bids will be firm for 30 days, unless stated otherwise in the text of this invitation for bid.

A written or verbal explanation regarding rejected bids may be obtained by contacting the Purchasing Services Section (406-444-9282) in Helena.

1.25. SEPARABILITY CLAUSE

A declaration by any court, or any other binding legal source, that any provision of the contract is illegal and void shall not affect the legality and enforceability of any other provision of the contract, unless the provisions are mutually dependent.

1.26. SHIPPING

Supplies shall be shipped prepaid, F.O.B. Destination, unless the contract specifies otherwise.

1.27. SOLICITATION DOCUMENT EXAMINATION

Contractors shall promptly notify the Department of any ambiguity, inconsistency or error, which they may discover upon examination of a solicitation document.

1.28. TAX EXEMPTION

The State of Montana is exempt from Federal Excise Taxes (#81-0302402).

1.29. TECHNOLOGY ACCESS FOR BLIND OR VISUALLY IMPAIRED

Contractor acknowledges that no state funds may be expended for the purchase of information technology equipment and software for use by employees, program participants or members of the public unless it provides blind or visually impaired individuals with access, including interactive use of the equipment and services, that is equivalent to that provided to individuals who are not blind or visually impaired. (Mont. Code Ann. § 18-5-603) Contact the State Procurement Section at (406) 444-2575 for more information concerning nonvisual.

1.30. TERMINATION OF CONTRACT

Unless otherwise stated, the Department may, by written notice to the Contractor, terminate the contract in whole or in part at any time the Contractor fails to perform the contract.

1.31. UNAVAILABILITY OF FUNDING

The contracting agency, at its sole discretion, may terminate or reduce the scope of the contract if available funding is reduced for any reason. (Mont. Code Ann. § 18-4-313 (3))

1.32. UNIT PRICE

Unless otherwise specified, the unit price for each line item must be provided in the appropriate space within the bid document. This shall be known as the "base" bid. The unit price for multiple items must be extended to reflect the total price for the quantity of items requested. Unless otherwise specified, the unit price shall prevail.

1.33. U.S. FUNDS

All prices and payments must be in U.S. dollars.

1.34. VENUE

This solicitation is governed by the laws of Montana. The parties agree that any litigation concerning this bid, request for proposal, limited solicitation or subsequent contract, must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana and each party shall pay its own costs and attorney fees. (Mont. Code Ann. § 18-1-401)

1.35. WARRANTIES

The Contractor warrants that items offered will conform to the specifications requested, to be fit and sufficient for the purpose manufactured, of good material and workmanship and free from defect. Items offered must be new and unused and of the latest model or manufacture, unless otherwise specified by the State. They shall be equal in quality and performance to those indicated herein. Descriptions used herein are specified solely for the purpose of indicating standards of quality, performance and/or use desired. Exceptions will be rejected.

1.36. SOLE BRAND

The following specifications identify specific brand requirements for this Invitation for Bid due to **standardization and compatibility** of existing Department equipment. Only quotations for the brand specified will be considered for award.

2.0. COMMODITY SPECIFICATIONS

Provide and deliver F.O.B. Helena MT, Steelcase modular furniture as specified herein.

2.1. GENERAL

All panels and components shall be of a design material and workmanship to withstand hard, daily usage over an extended life with a minimum of maintenance and repair. All panels shall stand erect and rest firmly on their bases to assure safety, good appearances, and provide for a stationary work position. All panels shall be plumb and level including where the panels join (joints shall be tight). Panels and components shall have identical range of modularity so that they are interchangeable between workstations. The system shall be capable of being installed over finished flooring without penetration of demarcation or the use of floor fasteners so as to allow for reconfiguration without any floor patching. Offerors must fully describe in detail how specifications will be met as detailed per the requirements of 3.2.1 (A)-3.2.1 (F). Any exception to the specifications must be clearly noted and may be subject to point deductions. Responding with "Offeror understands and will comply" does not apply to this section.

2.2. PANELS

- 2.2.1. Panels shall be engineered and constructed of steel frame to provide a high degree of strength and durability and accept add on stackers of glass and fabric. The State will also accept a steel frame and/or steel connector that meets BIFMA standards.
- 2.2.2. Panels shall be available in a wide variety of widths and heights that provide great flexibility in designing a wide variety of workstation configurations within an existing floor plan.
- 2.2.3. Panels shall allow for a high degree of flexibility in the positioning of hanging components.
- 2.2.4. Panels shall be easy to adjust vertically to compensate for uneven floor conditions.
- 2.2.5. Panel thickness shall be 2" or 3" uniform thickness that provides adequate space for internal routing of cables and power. Internal routing meaning the ability to run data and electrical inside the panel out of view. This is a mandatory requirement.
- 2.2.6. Panel shall be capable of routing of voice, data and fiber optic cables in the top cap and base.

- 2.2.7. Panel selection shall provide flexibility in designing workstations, which typically include; acoustical, hard surface, glazed, open frame, powered, and non-powered.
- 2.2.8. Universal hinging devices that accommodate configurations including; straight, "L", "T", "X", "Y", and infinite angles shall be available but not required for installs. A connector may be attached at any angle.
- 2.2.9. Panels shall be capable of supporting a minimum of two hanging components on each side and capable of supporting a minimum of 700 lbs.
- 2.2.10. Panel surfaces shall be removable and replaceable. Panel surfaces shall be available in a wide variety of colors, materials and styles. Wide variety to mean a minimum of seven or more.

2.3. ELECTRICAL

- 2.3.1. Powered panels shall provide sufficient electrical capacity in both the number of circuits and total amperage to support multiple workstations on a single panel run.
- 2.3.2. Panels must provide a dedicated circuit. (A separate ground, neutral and hot).
- 2.3.3. Power panels shall meet all applicable Federal, State and Local standards for electrical wiring of system panels.
- 2.3.4. Panel system shall be designed and constructed to accommodate floor or ceiling power sources.
- 2.3.5. Electrical raceways and power poles shall be designed to minimize electrical interference with communication cables.
- 2.3.6. A communications raceway shall be available near the top of the panel and accommodate a minimum of 20 category 5 cables in a straight line.
- 2.3.7. Panels shall have the designed capacity to efficiently accommodate a sufficient quantity of voice, data and fiber optic cables to allow for a high degree of flexibility in the configuration of workstations in a large open space. Panels shall have the ability to provide desk height power and data cable access. Panel systems offered as an option power outlets, phone and data jack (ability to plug in the phone, PC and data cable) just above the work surface height, to add convenience for the user, facilities and IT. This must be available as an option to the State.
- 2.3.8. Panel cable management must be capable of maintaining the minimum bend radius to accommodate fiber optic cable.
- 2.3.9. All electrical components shall be UL listed and meet the applicable requirements of the National Electrical Code.
- 2.3.10. All panels shall have a minimum of two knockouts on each side for electrical access and communications line access to provide adequate flexibility in designing workstations.

2.4. WORK SURFACES

- 2.4.1. 18, 24 and 30" by 2'6" to 5' wide rectilinear work surfaces shall be available in a wide variety of widths and depths which maximize flexibility in configuring efficient and comfortable work stations.

- 2.4.2. Work surfaces shall be available in a variety of shapes that preferably include corners, D-shapes and curves.
- 2.4.3. The top surface shall be designed and constructed to provide strength, durability and easy maintenance and use high-pressure laminate.
- 2.4.4. Work surfaces shall be designed and constructed of steel to provide a stable and level work surface, in the event of a 200-pound center front point load, without excessive deflection. The State will not call out a mandatory percentage for steel requirements but the accessible load requirement must be met.
- 2.4.5. Edges shall be finished in a fashion that provides pleasing aesthetics, durability and safety.
- 2.4.6. Panel supported surfaces shall be available and interchangeable.
- 2.4.7. Work surfaces shall be flexible in usage and have the option of cantilever, panel support, or clear access end panel, "C" panel at the ends.
- 2.4.8. A minimum of 24 standard laminate choices must be available.

2.5. PEDESTALS

- 2.5.1. Work surface mounted, freestanding and mobile pedestals shall be available.
- 2.5.2. Freestanding and mobile pedestals must be designed to allow use beneath a work surface without extending past work surface front.
- 2.5.3. Drawer types shall include a combination of personal drawers, box drawers and file drawers or center drawer.
- 2.5.4. Drawers shall be engineered for durability; extend fully, and operate quietly and smoothly.
- 2.5.5. Pedestal locks shall be available.
- 2.5.6. Pedestals shall be available in depths to accommodate all work surface depths.
- 2.5.7. Pedestals shall be non-handed.
- 2.5.8. Pedestals and drawers shall be constructed of steel or equivalent durable material that provides adequate strength, security and long service life. File should operate on steel ball bearing suspension.

2.6. OVERHEAD STORAGE

- 2.6.1. Shelf and door units shall be available in steel or an equal that meets BIFMA standards and be available in widths to match panel dimensions to provide great flexibility in configuring workstations.
- 2.6.2. Shall have a designed weight load capacity sufficient to safely allow the unit to be filled to volume capacity with reference books.
- 2.6.3. Door and shelf units shall have finished interior (i.e. no exposed edges).

- 2.6.4. Standard units shall have an inside min. 12" usable shelf depth which provides for efficient materials storage.
- 2.6.5. Optional front locks shall be available.
- 2.6.6. Doors shall be engineered and constructed to open and close with minimal effort, and shall not extend excessively beyond the face of the unit when in the fully opened position.
- 2.6.7. Under shelf task lights shall be designed and engineered to provide adequate illumination to the work surface, energy efficiency, long lamp life and not produce excessive heat, noise or electrical signal interference.
- 2.6.8. Overhead storage units must include a safety catch to prevent accidental dislodging.

2.7. MISCELLANEOUS

- 2.7.1. All furniture items shall be standard and modular.
- 2.7.2. It shall be possible to mount and dismount work surfaces and shelves to either side of panels without mounting or dismounting items on the other side.
- 2.7.3. All products must meet or exceed applicable ANSI and BIFMA standards.
- 2.7.4. Panel mounted paper management systems shall be available.
- 2.7.5. Articulated keyboard shelves that must mount under work surfaces shall be available.
- 2.7.6. Keyboard shelves shall be adequately adjustable to provide an ergonomic and comfortable positioning of the keyboard, while not interfering with the operation of doors or drawers.
- 2.7.7. Keyboard shelves shall provide adequate surface area for expanded feature or ergonomic keyboards as well as the use of a mouse on either side of the keyboard.
- 2.7.8. Fabric must meet NFPA standard 255 or ASTM E84-89a, and be a minimum of 15 oz per linear yard. The State will accept a frame and tile or monolithic. The fabric must be able to be replaced due to damage or re-fabric if necessary.
- 2.7.9. Acoustic shall meet GSA testing requirements for STC and NRC for Furniture Systems.
- 2.7.10. Steel shall have a powder coated, baked enamel paint or similar durable finish, with a minimum of 10 standard colors. Standard colors shall be able to be matched for 10 years after the purchase date.
- 2.7.11. Work surface, pedestals, overhead storage units, and file cabinets shall have the ability to be keyed alike.

3.0. QUOTE SECTION

Provide and deliver F.O.B. Helena MT, Steelcase modular furniture as specified above.

3.1. Screen-Core Mounted Straight, 20x48. Part #X3D000481

Cost per each: \$_____

Extension for (4): \$_____

3.2. Screen-Core mounted, Corner, Right Hand, 20x60. Part #X3F000603.

Cost per each: \$_____

Extension for (2): \$_____

3.3. Screen-Core mounted, Corner, Left Hand, 48x11 ¾. Part #X3B000489.

Cost per each: \$_____

Extension for (2): \$_____

3.4. Screen-Core mounted, Straight, 48x11 ¾. Part #X3A000488.

Cost per each: \$_____

Extension for (3): \$_____

3.5. Screen-Core mounted, Straight, 42x11 ¾. Part #X3A000426.

Cost per each: \$_____

Extension for (3): \$_____

3.6. Screen-Core Mounted, Corner, Left Hand, 20x60. Part #X3E000602.

Cost per each: \$_____

Extension for (2): \$_____

3.7. Screen-Core Mounted, Corner, Right Hand, 48x11 ¾. Part #X3C000480.

Cost per each: \$_____

Extension for (2): \$_____

3.8. Screen-Unit, Straight, Inside/Inside supports 30x48. Part #X1AI30489.

Cost per each: \$_____

3.9. Screen-Unit, Straight, End/Inside supports 30x42. Part #X1AR30424.

Cost per each: \$_____

Extension for (2): \$_____

- 3.10.** Screen-Core Mounted, Straight, 20x54. Part #X3D000546.

Cost per each: \$ _____

- 3.11.** Screen-Core Mounted, Straight, 20x36. Part #X3D000364.

Cost per each: \$ _____

- 3.12.** Screen-Core Mounted, Corner, Right Hand, 20x48. Part #X3F000483.

Cost per each: \$ _____

- 3.13.** Core Unit-Straight, Inside/Inside supports, 30x36. Part #X1AI30362.

Cost per each: \$ _____

- 3.14.** Core Unit-Straight, Inside/End Supports, 30x42. Part #X1AL30426.

Cost per each: \$ _____

- 3.15.** Core Unit-Straight, Inside/End Supports, 30x54. Part #X1AL30543.

Cost per each: \$ _____

- 3.16.** Core Unit-Corner, Extended, Inside/Inside Supports, Left Hand, 30x30x60x48. Part #X1MI30601.

Cost per each: \$ _____

Extension for (2): \$ _____

- 3.17.** Cabinet Package-Overhead, Single Door. Part #XBB36.

Cost per each: \$ _____

- 3.18.** Cabinet Package-Overhead, Single Door. Part #XBB48.

Cost per each: \$ _____

Extension for (3): \$ _____

- 3.19.** Cabinet Package-Overhead, Single Door. Part #XBB54.

Cost per each: \$ _____

- 3.20.** Cabinet Package-Overhead, Double Door. Part #XBB60.

Cost per each: \$ _____

Extension for (3): \$ _____

- 3.21.** Pedestal-2 File Drawer, Waterfall Pull, 23 ½x15x27. Part #XUCL3000A9.

Cost per each: \$ _____

Extension for (7): \$ _____

- 3.22.** Pedestal-2 Box 1/File Drawer, Waterfall Pull, 23 ½x15x27. Part #XUCN3000A5.

Cost per each: \$ _____

Extension for (8): \$ _____

- 3.23.** Lateral File-3 Drawer, Flush Front, 18x36x40. Part #RLF18363F.

Cost per each: \$ _____

- 3.24.** File-Lateral 2 Drawer, Lock, 18x36x28. Part #XLF18362P.

Cost per each: \$ _____

- 3.25.** Table-Enterprise, Inside/Conference Supports, Right Hand, 30x90. Part #X1CL30909.

Cost per each: \$ _____

Extension for (2): \$ _____

- 3.26.** Table-Enterprise, Conference/Inside Supports, Left Hand, 30x90. Part #X1CR30907.

Cost per each: \$ _____

Extension for (2): \$ _____

- 3.27.** Lock Cylinder-FR Series, Polish Chrome Lock. Part #LOCK9201FR.

Cost per each: \$ _____

Extension for (29): \$ _____

- 3.28.** Bookcase-4 Adjustable Shelves, 15x36x65 ½. Part #RBC15365A.

Cost per each: \$ _____

Extension for (5): \$ _____

- 3.29.** Center Drawer-Plastic, Black 19x21. Part #ASHC1921X1.

Cost per each: \$ _____

Extension for (4): \$ _____

- 3.30.** Shelf Package-Column Mounted, Screen, Straight, 48w. Part #X2FT00481.

Cost per each: \$ _____

